

Arizona Data Governance Commission

Minutes of the meeting  
Friday, January 20, 2012  
Arizona Department of Education  
Conference Room 409

**Members Present:**

Elliott Hibbs, Chair  
Aaron Hale  
Rod Lenniger

Patrick Burns  
Josh Allen  
Michele Norin, Vice Chair

Jeffery Billings  
Fred Estrella  
Dean Farar

**Members Not Present:**

George Kahnkedjian  
Rick Krug  
Gordon Wishon

Rick Ogston

**Staff:**

Aiden Fleming- Legislative Liaison, Arizona Department of Education (ADE)  
Chris Kotterman- Deputy Director of Policy Development & Government Affairs, ADE

**Welcome and Introduction**

Chairman Hibbs called the meeting to order at 10:02 a.m. The minutes of the commission's November meeting minutes were approved and the September, 30 meeting were not considered because they were not available, and their consideration was tabled until the commission's next meeting.

**Presentation by Mark Masterson: SAIS Then and Now**

Mark Masterson, ADE CIO, gave a presentation on the status of SAIS and its improvements from just a year ago noting the following areas:

- Implemented SCRUM
- Added integrity run to twice a week
- Reduced ticket activity reporting problems
- Processing time increased by 200%

**Presentation by Mark Masterson: Data Governance Guidelines and State Standards**

Mark Masterson presented existing state and national technology standards and put forth ADE's intention of adopting the ED-FI or CEDS model and sought the recommendation of the Data Governance Commission (DGC); this was followed by a question and answer period from DGC members.

### **Presentation by ~~Amit Soman~~ Mark Masterson: Enterprise Application Landscape Architecture**

Mark Masterson presented the Application Landscape Architecture of the future ADE data system, and answered several questions from the commission.

### **Presentation by Lisa Levy: Race To the Top: Student-Teacher Connection Program Management**

Lisa Levy, ADE Project Manager, presented the implementation of the Student-Teacher Connection program and answered questions from the members.

### **Presentation on SAIS Business Rules Mapping Project**

Andrew Larsen, ADE IT Policy Consultant, presented on the current status of his project to identify the legal authority for each business rule extracted from SAIS by ADE's IT consultants. Mr. Larsen identified 20% of the 256 business rules were "outdated" and could be cleared from our internal systems.

### **Budget Update**

Mr. Masterson updated the commission on the status of the commission's recommendations thus far, and on the projects that ADE IT wishes to begin as soon as possible as well as change requests on existing approvals.

### **Budget Approvals**

- Ms. Norin moved to recommend a \$12,000 request for additional ITIL Tool licensing. The motion CARRIED with a unanimous voice vote.
- Ms. Norin moved to recommend a \$120,000 request for the AZ-SLDS Dashboard use cases. The motion CARRIED with a unanimous voice vote.
- Ms. Norin moved to recommend an \$83,000 change request to the existing Great Plains Financial Management System. The motion CARRIED with a unanimous voice vote.
- Ms. Norin moved to recommend \$500,000 to fund a Program Support Office for existing contractors and vendors . The motion CARRIED with a unanimous voice vote.
- Ms. Norin moved to recommend \$650,000 to implement the Enterprise Application Landscape Architecture. The motion CARRIED with a unanimous voice vote.
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### **Public Testimony**

No public testimony

### **Annual Report Update**

Chris Kotterman, Deputy Director of Policy Development & Government Relations for the department, explained that since the legislative session was just beginning many of the bills had not been heard in committee, but advised the commission he would update them with any new information.

### **Adjourn**

Seeing no further business before the commission, Chairman Hibbs adjourned the meeting at 12:37 pm.